

**ELKO CENTRAL DISPATCH ADMINISTRATIVE AUTHORITY**

**EXECUTIVE BOARD**

**MINUTES**

**December 12, 2017**

**Elko Central Dispatch, 725 Aspen Way, Elko, NV 89801**

**CALL TO ORDER**

The agenda for this meeting of the Elko Central Dispatch Administrative Authority Executive Board has been properly posted for this date and time in accordance with NRS requirements.

*The Elko Central Dispatch Administrative Authority Executive Board Meeting was called to order at 10:00 a.m. by Chairman Curtis Calder.*

**ROLL CALL**

Executive Board Members

Present:

Cash Minor, Elko County  
Curtis Calder, City of Elko  
David Jones, City of Carlin  
Bill Hance, Member at Large  
Jolene Supp, City of Wells

Others:

John Holmes, Elko Fire  
Donna Holladay, CDAA  
Teri Gage, Eide/Bailly

**APPROVAL OF MINUTES:** September 20, 2017

*Cash Minor moved to approve the minutes for September 20, 2017. David Jones seconded. No public comment*

*Unanimous Approval, Motion Carries*

**I. NEW BUSINESS**

- A. Review, discussion and approval of the Emergitech aka Zuercher Technologies maintenance agreement with CDAA for 12/1/2017 thru 11/30/2018. PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Donna explained this is the yearly maintenance agreement in the amount of \$25, 590.07 for the phones for the year 12/01/2017 thru 11/30/2018. Jolene abstained because of the working relationship between Eagle Communications and Emergitech.*

*No public comment.*

*1 Abstention, 4 I's, Motion Carries*

- B. Review, discussion and approval of fiscal year 2016/2017 annual audit. Audit was completed by Eide Bailly. Teri Gage from Eide Bailly will present audit. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Teri Gage with Eide Bailly presented the 2016/2017 audit for CDAA. Teri advised that CDAA had a clean opinion. She advised there was not a lot of differences. Cash went from \$398,000 to \$542,000. The biggest increase was Unit Costs. The Unit count was reduced by 5. In the general fund, the revenue was over \$48,000. This was due to a June 30, 2016 error found in billing. The radio cost was billed at 7872 and should have been billed at 8375. Salaries increased from 13 to 15 people and services and supplies were down. The ending fund balance is \$419,000, which is at 29% (you want at least 8.3%). There was no capital outlay. Jolene made a motion to accept the CDAA 2016/2017 audit as presented. Bill Hance seconded.*

*No public comment*

*Unanimous Approval, Motion Carries*

## II. OLD BUSINESS

- A. Update on day to day business. **ACTION WILL NOT BE TAKEN**

*Curtis advised that the lease with BLM for the property at the Airport is ongoing. It was reported that the consulting firm met with all PSAPs for the E911 project. They will most likely present their report in January to the Commissioners. They are getting resistance from the Carriers for information. Donna advised the Board that CDAA was fully staffed with 2 in training at the moment.*

## III. APPROPRIATIONS

- A. Approval of Warrants. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*David moved to approve the warrants. Jolene seconded.*

*No public comment*

*Unanimous Approval, Motion Carries*

## IV. PUBLIC HEARINGS

- B. Public comment period. **ACTION WILL NOT BE TAKEN**

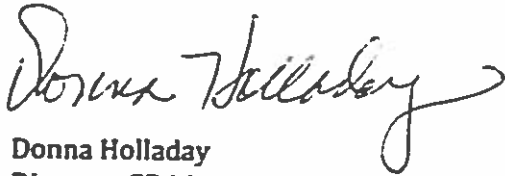
This agenda item is to provide time for the general public to address the Central Dispatch Administrative Authority Board regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

*No public comment. Meeting was adjourned at 10:33 a.m.*

**NOTE:**

The Presiding Officer of the Elko Central Dispatch Administrative Authority Executive Board reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the Presiding Officer reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

Respectfully submitted,

A handwritten signature in black ink that reads "Donna Holladay". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Donna Holladay  
Director, CDAA