

## PUBLIC MEETING NOTICE

The Elko Central Dispatch Administrative Authority Executive Board will meet in a session on Wednesday, February 28, 2018 at the Elko Central Dispatch Administrative Authority located at 725 Aspen Way, Elko, Nevada 89801, and beginning at 10:00 a.m. PDT.

Attached with this notice is the agenda for said meeting of the Board.

In accordance with NRS 241.020, the public notice and agenda was posted on the Elko Central Dispatch Website, <http://www.elko-cd.com>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and in the following locations.

**ELKO COUNTY COURTHOUSE** Date/Time Posted: February 22, 2018 1:30 p.m.

**ELKO POLICE DEPARTMENT** Date/Time Posted: February 22, 2018 2:15 p.m.

**ELKO CITY HALL** Date/Time Posted: February 22, 2018 2:00 p.m.

**ELKO COUNTY COMMISSIONERS** Date/Time Posted: February 22, 2018 1:40 p.m.

Posted by: Donna Holladay, Director



The public may contact Donna Holladay by phone at (775)777-7301 or email at [dholladay@elko-cd.com](mailto:dholladay@elko-cd.com) to request supporting material for the meeting described herein. The agenda is available at Elko Central Dispatch, 725 Aspen Way, Elko, NV or on the Elko Central Dispatch website at <http://www.elko-cd.com>.

Dated this 22<sup>nd</sup> day of February, 2018.

### NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Central Dispatch Administrative Authority Director, 725 Aspen Way, Elko, Nevada 89801 or by calling (775) 777-7301.



Donna Holladay, Director

February 22, 2018

**ELKO CENTRAL DISPATCH ADMINISTRATIVE AUTHORITY**

**EXECUTIVE BOARD MEETING**

**10:00 a.m. PDT, Wednesday, February 28, 2018**

**Elko Central Dispatch, 725 Aspen Way, Elko, NV 89801**

**CALL TO ORDER**

The agenda for this meeting of the Elko Central Dispatch Administrative Authority Executive Board has been properly posted for this date and time in accordance with NRS requirements.

**ROLL CALL**

Executive Board Members

**APPROVAL OF MINUTES:** December 12, 2017

**I. NEW BUSINESS**

- A. Review, discussion and possible approval of CDAA's Requisition, Purchasing, and Accounts Payable Management Policy. PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

Central Dispatch does not have an active purchasing policy. A potential policy is included in the agenda packet.

- B. Review, discussion and designation approval of an independent auditor to prepare the annual audit for fiscal year 2017/2018, pursuant to NRS 354.624 (3), and any matters related thereto. PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

Each year the Dispatch Board is required to designate an independent auditor prior to March 31 of the year in which the audit is to be conducted. Eide Bailly performed the audit for year 2016/2017.

- C. Discussion and possible approval to move forward and advertise for CDAA's Assistant Director position and all matters related thereto. PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

The CDAA Assistant Director position has been vacant since Sherri McCarty resigned her position September 9, 2017.

**II. OLD BUSINESS**

**A. Update on day to day business. ACTION WILL NOT BE TAKEN**

**III. APPROPRIATIONS**

**A. Approval of Warrants. PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

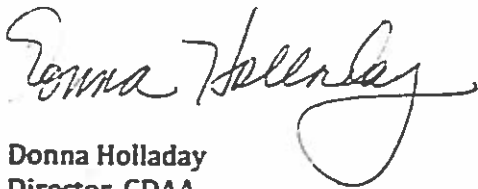
**IV. PUBLIC HEARINGS**

**A. Public comment period. ACTION WILL NOT BE TAKEN**

This agenda item is to provide time for the general public to address the Central Dispatch Administrative Authority Board regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

**NOTE:** The Presiding Officer of the Elko Central Dispatch Administrative Authority Executive Board reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the Presiding Officer reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

Respectfully submitted,



Donna Holladay  
Director, CDAA