

**ELKO CENTRAL DISPATCH ADMINISTRATIVE AUTHORITY**

**EXECUTIVE BOARD MINUTES**

**10:00 a.m. Tuesday, July 17, 2018**

**Elko Police Department 1448 Silver St, Elko, NV 89801**

**CALL TO ORDER**

The agenda for this meeting of the Elko Central Dispatch Administrative Authority Executive Board has been properly posted for this date and time in accordance with NRS requirements.

*Meeting called to order by Chairman Curtis Calder at 10:09 a.m.*

**ROLL CALL**

Executive Board Members

Bill Hance, Member at Large  
Curtis Calder, City of Elko  
Cash Minor, Elko County

Others Present

John Holmes, Elko Fire  
Donna Holladay, CDA  
Ben Reed, Elko PD  
Mike Palhegyi, Elko PD

**APPROVAL OF MINUTES:** May 24, 2018

*Cash Minor moved to approve the minutes of May 24, 2018. Bill Hance seconded.*

*Unanimous Approval, Motion Carries*

**I. NEW BUSINESS**

- A. Election of the Executive Chair and Vice Chair for the year 2018-2019. PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Chairman Curtis Calder volunteered to stay on as Chairman as we are in the middle of Contract negotiations. Cash Minor moved to retain Curtis Calder as Chairman and Jolene Supp as Vice Chairman. Bill Hance seconded.*

*Unanimous Approval, Motion Carries*

- B. Review, consideration and approval of the Central Dispatch Administrative Authority's yearly Invoice for LP Insurance Services for insurance in the amount of \$13062. There is an increase of \$694 from last year. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Cash Minor moved to approve the Invoice for LP Insurance in the amount of \$13,062.00 for Year 2018-2019. Bill Hance seconded.*

*Unanimous Approval, Motion Carries*

- C. Review, consideration and approval of the Central Dispatch Administrative Authority's yearly warranty Invoice for Tyler Technologies (New World) in the amount of \$24,405. There is an increase of \$3,397 from last year. This is due to the new annual maintenance for the Powerphone interface and a slight increase in normal fees. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Bill Hance moved to approve the Invoice for Tyler Technologies in the amount of \$24,405.00 for annual maintenance July 1, 2018 thru June 30, 2019. Cash Minor seconded.*

*Unanimous Approval, Motion Carries*

- D. Review, consideration and approval of CDAA 2018 Debt Management Policy as required by NRS 350.013 and any matters related thereto. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Cash Minor moved to approve the CDAA 2018 Debt Management Policy as required by NRS 350.013. Bill Hance seconded.*

*Unanimous Approval, Motion Carries*

- E. Review, consideration and approval of the Central Dispatch Administrative Authority Fiscal Year 2017/2018 Indebtedness Report as required by NRS 350.013, and matters related thereto. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Cash Minor moved to approve the CDAA Fiscal Year 2017/2018 Indebtedness Report as required by NRS 350.013. Bill Hance seconded.*

*Unanimous Approval, Motion Carries*

- F. Review, consideration and approval of the Central Dispatch Administrative Authority Fiscal Year 2017/2018 Five-Year Capital Improvement Plan as required by NRS 350.013, and matters related thereto. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Bill Hance advised that we need to go to a stand-alone base console for Elko Pd and Elko Fire so the State doesn't have control over their frequencies. Cash Minor moved to approve the CDAA 2017/2018 Five-Year Capital Improvement Plan as required by NRS 350.013. Bill Hance seconded.*

*Unanimous Approval, Motion Carries*

II. LABOR NEGOTIATIONS

- A. Closed session to discuss the labor negotiations with Operating Engineers Local 3, and matters related thereto. **FOR POSSIBLE ACTION**

*Meeting was closed to discuss labor negotiations. After discussions, the meeting was opened back up.*

III. OLD BUSINESS

- A. Update on day to day business. **ACTION WILL NOT BE TAKEN**

*Donna reported that Central Dispatch and the building has been busy. Especially with wildland fires. There have been no problems this year with the A/C and there are no known issues with NDF that have been brought to Donna's attention.*

IV. APPROPRIATIONS

- A. Approval of Warrants. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Cash Minor moved to approve the warrants. Bill Hance seconded.*

*Unanimous Approval, Motion Carries*

V. PUBLIC HEARINGS

- A. Public comment period. **ACTION WILL NOT BE TAKEN**

This agenda item is to provide time for the general public to address the Central Dispatch Administrative Authority Board regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

*No public comment. Meeting adjourned 11:05 a.m.*

**NOTE:** The Presiding Officer of the Elko Central Dispatch Administrative Authority Executive Board reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the Presiding Officer reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

Respectfully submitted,

A handwritten signature in black ink that reads "Donna Holladay". The signature is written in a cursive style with a long, sweeping tail on the "y".

Donna Holladay  
Director, CDAA