

ELKO CENTRAL DISPATCH ADMINISTRATIVE AUTHORITY

EXECUTIVE BOARD

Minutes

10:00 a.m. PDT, Friday, July 22, 2016

Elko Central Dispatch, 725 Aspen Way, Elko, NV 89801

CALL TO ORDER

The agenda for this meeting of the Elko Central Dispatch Administrative Authority Executive Board has been properly posted for this date and time in accordance with NRS requirements.

The Elko Central Dispatch Administrative Authority Executive Board met in a regular meeting beginning 10:00 a.m., Friday, July 22, 2016 at CDAA, 725 Aspen Way, Elko, NV 89801. The meeting was called to order by Vice Chairman Curtis Calder at 10:10 a.m.

ROLL CALL

Executive Board Members

*Curtis Calder, City of Elko
Bill Hance, Member at Large
Jolene Supp, City of Wells
Cash Minor, Elko County*

Others Present

*Ben Reed, Elko Police Department
Donna Holladay, CDAA
Sherri McCarty, CDAA*

APPROVAL OF MINUTES: Approval of minutes from May 19, 2016.

*Jolene Supp moved to approve the minutes from the May 19, 2016 meeting.
Bill Hance seconded the motion.*

No public comment.

Unanimous approval, motion carries

I. NEW BUSINESS

- A. Review, consideration and approval of the Central Dispatch Administrative Authority's yearly warranty invoice for Tyler Technologies (New World) in the amount of \$21,008. There is an increase of \$810 from last year.

Donna explained.

Bill Hance moved to approve payment of the invoice from Tyler Technologies.. Jolene Supp seconded the motion.

No public comment.

Unanimous approval, motion carries.

- B. Review, consideration and approval of the Central Dispatch Administrative Authority's yearly Invoice for ISU McMullen for insurance in the amount of \$12,368. There is a decrease of \$1257 from last year.**

Donna explained.

Jolene Supp moved to approve payment of the invoice for ISU McMullen. Bill Hance seconded the motion.

No public comment.

Unanimous approval, motion carries.

- C. Review, consideration and possible approval of a COLA (Cost of Living Adjustment) for management personnel of the Central Dispatch Administrative Authority to be retroactive from July 1, 2016, and any matters related thereto.**

Donna explained.

Discussion between Curtis Calder and Jolene Supp regarding CPI. Curtis explained that the City of Elko usually uses the CPI for January of the current year when considering COLA increases. The CPI for January, 2016 was 2.6%. Jolene wants to know if it is possible to include the merit increase in this increase, or is it possible to raise the percentage of the merit increase to offset the COLA increase.

Discussion.

Curtis noted the CPI's for each month of 2016, January 2.6%, February, 1.9%, March 1.1%, April 1.5%, May 1.1% and June 1.2%.

Curtis moved to approve a 2.6% COLA raise for the management personnel. Jolene seconded the motion.

No public comment.

Unanimous approval, motion carries.

- D. Review, consideration and possible approval of allowing Director Holladay attend the Communication Center Managers Course held by International Academies of Emergency Dispatch. Online session begins August 15, 2016. On site sessions are Sept 11-16, 2016 and Oct 23-28, 2016 to be held in Colorado Springs. Course fee is \$2510 plus travel. We can also apply for and educational grant from Pool Pact for \$2000 to help alleviate the cost.

Donna explained the Communications Center Manager Course.

Ben Reed represented the Operations Board and advised that the Operations Board had requested that Donna attend this training. Ben also asked that the Executive Board approve the request for Donna to attend the training.

Discussion.

Curtis advised that he is in favor of sending Donna to the training.

Jolene Supp moves to authorize this expenditure and to authorize Donna to make arrangements to attend the training. Bill Hance seconded the motion.

No public comment.

Unanimous approval, motion carries.

- E. Election of the Executive Chair and Vice Chair for the year 2016-2017.

Discussion.

Curtis Calder nominates Bill Hance as Chairman and David Jones as Vice Chairman. Jolene Supp seconded the motion.

Bill Hance advised the Board that he is retiring from NDOT effective today and that he would like to remain on the Board but didn't know if his At Large position, per the Interlocal Cooperative Agreement, would allow him to stay as a member of the Board. After review of the agreement it was determined that Bill would be able to remain on the Executive Board. Bill then advised that he would be willing to serve as Chairman.

No public comment.

Because of the late arrival of Cash Minor at 10:37, during the discussion of this item, he will abstain from voting on this item.

One abstention, three ayes. Motion carries.

II. OLD BUSINESS

- A. Update and discussion of the Elko County E911. Chief of Police Ben Reed will give the update.

Ben Reed reviewed the status of the E911 project.

Cash Minor advised that it is out for public comment and is set for the August 3rd meeting of the County Commissioners.

Jolene Supp advised that she advised her Board of the status and they are all "thumbs up".

Ben Reed discussed the Statewide "911" Coordinator.

No public comment.

Non-action item.

- B. Update and discussion regarding the Statewide 911 coordinator. Chief of Police Ben Reed will give the update.

Discussed during the previous item.

No public comment.

Non-action item.

III. APPROPRIATIONS

- A. Approval of Warrants.

Cash Minor moved to approve the warrants. Jolene Supp seconded the motion.

No public comment.

Unanimous approval, motion carries.

IV. PUBLIC HEARINGS

A. Public comment period.

*Jolene Supp asked if anyone was familiar with a company called Mobile Light.
Discussion.*

Discussion on the transition of fiscal matters from City to County.

Jolene inquired about maps for the ambulance crews.

Curtis mentioned that the City of Elko has a new IT Manager.

Discussion of HVAC system in dispatch.

Update on dispatch personnel.

Adjourned at 1102.

Respectfully submitted,


Sherri McCarty
Assistant Director, CDAA