

ELKO CENTRAL DISPATCH ADMINISTRATIVE AUTHORITY

EXECUTIVE BOARD

Minutes

10:00 a.m. PDT, Thursday, July 20, 2017

Elko Central Dispatch, 725 Aspen Way, Elko, NV 89801

CALL TO ORDER

The agenda for this meeting of the Elko Central Dispatch Administrative Authority Executive Board has been properly posted for this date and time in accordance with NRS requirements.

The Elko Central Dispatch Administrative Authority Executive Board met in a regular meeting beginning 10:00 a.m., Thursday, July 20, 2017 at CDAA, 725 Aspen Way, Elko, NV 89801. The meeting was called to order by Chairman Bill Hance at 10:00 a.m.

ROLL CALL

Executive Board Members

Bill Hance, At Large
David Jones, City of Carlin
Cash Minor, Elko County
Curtis Calder, City of Elko

Others present

Donna Holladay CDAA
Sherri McCarty CDAA
John Holmes, Elko Fire Dept

APPROVAL OF MINUTES: Approve the minutes of the May 26, 2017 meeting.

Cash moved to approve the minutes of the May 26, 2017 meeting. Dave seconded the motion.

No public comment

Unanimous approval, motion carries

I. NEW BUSINESS

- A. Election of the Executive Chair and Vice Chair for the year 2017-2018 to be effective funds July 1, 2017.**

Cash moved to nominate Curtis Calder as the Chairman and Jolene Supp as Vice-Chairman for the 2017-2018 year beginning July 1, 2017

No public comment.

Unanimous approval, motion carries.

- B. Review, discussion and approval of CDAA Indebtedness Plan as of June 30, 2017 and any matters related thereto.**

Cash explained that this is a technicality. No debt.

Dave moved to approve the Indebtedness Plan. Cash seconds the motion.

No public comment.

Unanimous approval, motion carries.

- C. Review, consideration and approval of the Central Dispatch Administrative Authority's yearly Invoice for LP Insurance for insurance in the amount of \$12,939. There is an increase of \$571 from last year.**

Donna explained. Donna advised that this is the first time that it has gone up in 8 years.

Cash advised that everyone got an increase this year.

Curtis arrived at 1005.

Cash moved to approve the invoice from LP Insurance in the amount of \$12,939, which includes an increase of \$571 from last year. Dave seconded the motion.

No public comment.

Unanimous approval, motion carries.

- D. Review, consideration and approval of the Central Dispatch Administrative Authority's yearly warranty Invoice for Tyler Technologies (New World) in the amount of \$21,850. There is an increase of \$842 from last year.

Donna stated that this is the standard maintenance agreement for the CAD system.

Cash asked if it would be possible to get a discount if the Board agreed to a 3 year contract.

Cash moved to approve the warranty invoice from Tyler Technologies in the amount of \$21,850, which includes an increase of \$842 from last year. Curtis seconded the motion.

No public comment.

Unanimous approval, motion carries.

- E. Review, consideration and possible approval for Central Dispatch Administrative Authority to purchase call taking software for the center

Donna reviewed the software. Donna also stated that having this software would alleviate the need to send dispatchers out of town for training.

Dave asked what the cost has been to send people to training now. Donna advised approximately \$1200 per person.

Cash stated that he is all for advancing technology.

Discussion on possible reimbursement of insurance premiums that have been unknowingly paid.

Cash moved to approve the purchase of the call taking software for Central Dispatch. Bill seconded the motion.

No public comment.

Unanimous approval, motion carries.

II. OLD BUSINESS

A. Update of day to day business.

Donna talked about the recent phone outages. Bill talked about redundancy.

Discussion on the city connections.

Discussion on Frontier's service.

Donna also mentioned that there was a CAD outage also.

III. APPROPRIATIONS

A. Approval of Warrants.

Cash moved to approve the warrants. Dave seconded.

No public comment.

Unanimous approval, motion carries

IV. PUBLIC HEARINGS

A. Public comment period

No public comment.

Adjourned 1047

Respectfully submitted,



Sherri McCarty, CDAA Assistant Director