

**ELKO CENTRAL DISPATCH ADMINISTRATIVE AUTHORITY**

**EXECUTIVE BOARD MINUTES**

**10:00 a.m. Thursday, October 10, 2018**

**Elko Fire Department Station 2 725 Railroad St., Elko, NV 89801**

**CALL TO ORDER**

The agenda for this meeting of the Elko Central Dispatch Administrative Authority Executive Board has been properly posted for this date and time in accordance with NRS requirements.

*Meeting called to order by Chairman Curtis Calder at 10:02 a.m.*

**ROLL CALL**

Executive Board Members

Bill Hance, Member at Large  
Curtis Calder, City of Elko  
Cash Minor, Elko County

Others Present

John Holmes, Elko Fire  
Karrie Hunton, CDAA

**APPROVAL OF MINUTES:** July 17, 2018

*Cash Minor moved to approve the minutes of July 17, 2018. Bill Hance seconded.  
Unanimous Approval. Motion Carries*

**I. NEW BUSINESS**

- A. Review, consideration and approval of CDAA's City of Elko's Yearly Invoice in the amount of \$12,680.00. 2018-2019 Contractual Services – IT \$6000.00, 2018-2019 Equipment Computer Rental \$6000.00, and Veeam software back up suite for \$680.00. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Chairman Curtis Calder motion to table the item until next meeting. Reasoning to obtain further information on the charges. Cash Minor seconded.*

*Unanimous Approval. Motion Carries*

- B. Review, consideration and possible approval of a COLA (Cost of Living Adjustment) for management personnel of the Central Dispatch Administrative Authority to be

retroactive from July 1, 2018, and any matters related thereto. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Chairman Curtis Calder requested to review item C prior to item B. Cash Minor motioned for item to be tabled until the proposed contract is complete. Bill Hance seconded.*

*Unanimous Approval. Motion Carries.*

- C. Review, consideration and possible approval of the CBA Labor Contract and any matters related thereto. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Chairman Curtis Calder reviewed the proposed contract with the board. Items to be revised or discussed in the proposed contract as follows: Change the name of the catastrophic health plan to Sick Leave Donation Program Article 18, Propose a minimum amount of hours to be in the employees sick leave after donation is made (80hrs), Add 8 hour increments to Article 18 G; Shall read Minimum donations will be in ten (10) hour increments for ten (10) hour shift personnel and eight (8) hour increments for eight (8) hour shift personnel. Correct table on contents to reflect changes, new article(s). Article 22 under A. the number (30) needs to be changed to the number (60).*

*Cash Minor motioned for item to be tabled until corrections can be made and a new meeting scheduled. Bill Hance seconded.*

*Unanimous Approval. Motion Carries.*

## II. OLD BUSINESS

- A. Update on day to day business. **ACTION WILL NOT BE TAKEN**

*Karrie reported that the UPS (uninterrupted power supply) was replaced and the center experienced no issues. There was a brief loss of power during the switch, but dispatch had minimal interruption. Elko Central Dispatch is currently in the process of hiring two dispatchers, there are five moving forward to the oral board interviews from written testing. Curtis Calder reported the city is in the final stages of approving the lease for the BLM, this will be a 20 year lease.*

## III. APPROPRIATIONS

- A. Approval of Warrants. **PUBLIC COMMENT WILL BE TAKEN PRIOR TO ANY EXECUTIVE BOARD ACTION: ACTION ITEM**

*Cash Minor moved to approve the warrants. Bill Hance seconded.*

*Unanimous Approval. Motion Carries.*

## IV. PUBLIC HEARINGS

- A. Public comment period. **ACTION WILL NOT BE TAKEN**

This agenda item is to provide time for the general public to address the Central Dispatch Administrative Authority Board regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

*No Public Comment. Meeting Adjourned 11:11 a.m.*

**NOTE:** The Presiding Officer of the Elko Central Dispatch Administrative Authority Executive Board reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the Presiding Officer reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Karrie Hunton", with a long, sweeping flourish extending to the right.

Karrie Hunton  
Assistant Director, CDAA